SAFM-539
Safety Management
Security Management
Classroom Delivery
Spring 2015

Instructor: Bob Roberts, Bob.Roberts@mail.wvu.edu
Phone: (304) 216-1976
Office Hours: Wednesday 2-4 p.m. or by appointment

Textbooks:
    NFPA 730: Guide for Premises Security, 2011 Edition
    NFPA 731: Standard for the Installation of Electronic Premises Security Systems, 2011 Edition

COURSE DESCRIPTION:
A 3 credit-hour course in the study of premise and electronic security systems outlined in NFPA Guide
730 and 731. An overview of the history and current developments in private and public security will be
included.   The course is designed to provide the safety manager jurisdiction with skills and knowledge
to lead a security team, with special attention to legal bases, organizational structure, services rendered,
training needs, and management techniques.

COURSE FORMAT:
This course will be presented in the classroom consisting of learning modules, specialized
training/activities, research, individual/team management activities/reports, case studies, and projects.
Testing will consist of a mid-term and final. Individual/team projects and other written assignments must
be submitted electronically (word or office software) in a professional management format. The student
may be able to locate free on-line downloads of NFPA Guides 730 and 731. The Spring 2015 course will
include the required course goals, objectives, and assessments in a series of weekly modules and other
assignments. Students should expect to spend extended time completing the required readings, recommended
individual research topics, and other module extensions. Successful completion of this course will prepare a
safety manager to lead a successful security team. As with all other Safety Management courses, this delivery
places the student into a management learning role. Students must think and act as new managers, and have a
fundamental understanding of basic management techniques, theories, and philosophies.

COURSE OBJECTIVES:
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    • Upon completion of the course the student will be able to:
    • Discuss key historical developments within the security and risk management field.
    • Able to define terms associated with the premise and electronic security.
    • Develop a security plan as outlined in NFPA 730 (5.3.1)
    • Describe the elements and requirements for intrusion systems, electronic access control, video surveillance systems,
      duress systems and monitoring stations.
    • Conduct a site security assessment to include premise and operations.
    • Security/people management.
    • Describe types of perimeter security barriers and systems
    • Discuss basic elements of Crime Prevention through Environmental Design.
    • Ability to discuss requirements for specific facilities, i.e. Education, Health Care, Restaurants.
    • Identify workplace violence, indicators and develop a workplace violence policy.
    • Identify components of basic security standards for special events.
    • Successfully complete a management level training program through FEMA.
    • Ability to discuss specialized training/activity topics

Assessments to Course Objectives
- Learn how to develop assessment reports on a specific type of facility.
- Ability to develop a lesson plan.
- Ability to present/teach core subjects from text/research
- Midterm Examination.
- Complete facility assessment and security plan.
- Final examination.

SOCIAL JUSTICE SYLLABUS STATEMENT:
West Virginia University is committed to social justice. I concur with that commitment and expect to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. Our University does not discriminate on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color or national origin. Any suggestions as to how to further such a positive and open environment in this class will be appreciated and given serious consideration.

If you are a person with a disability and anticipate needing any type of accommodation in order to participate in this class, please advise and make appropriate arrangements with Disability Services (304- 293-6700).

CLASS AGENDA AND TOPICS:

Course Begins: January 14, 2015 – Each Wednesday from 6:00 – 9:50 in Room 125.

January 14   Discuss safety-closures - introductions
                Course Overview – Private Security versus Public Law Enforcement
                Discuss Syllabus and Assignments
                Review Rubric and Expectations
                Discuss Team Manager/Team structure and written documents
                Present adult learning principles
                Specific presentation assignments with managers – Q&A
                Project selection – PS 11-20 – Teams/Managers

January 21   Facility Assessment Training – Captain Danny Camden
                Discuss on presentations and submissions – by Friday
                Case Study – due by February 6

January 28   Presentations on PS sections 4-6 and EP sections 4-6
                Flashpoint Video

February 4   Use of Force – Behavioral Response
                Presentation Reminder
                Shots Fired Video

February 11   Presentations on PS section 7 and EP section 7
                Silent Storm – Domestic Violence Video

February 18   Non-violent Crisis Intervention – Activity - Attire
                Presentation reminder

February 25   Presentations PS section 8 and EP section 8-9

March 4	Verbal Judo Training

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           Presentation reminder
           Case Study – due by March 13

March 11   Presentations PS sections 9-10 and EP sections 10-11
           Discussion on mid-term exam

March 18   Mid-term Exam

March 25   Spring Recess

April 1   Firearms Simulator Training Activity
           Presentation Reminder
           Case Study – due by April 10

April 8   Presentations PS Annex C PS Annex D

April 15   Crime Prevention through Environmental Design Training
           Reminder on project submission – written due by Friday

April 22   Team project presentations – PS sections 11-20
           Final Exam discussion

April 29   Final Exam

GRADING
The grading and course requirements are listed below.

COURSE REQUIREMENTS AND GRADING PLAN

			Points
I	Presentations 5 @ 10 points each		50
II	Mid-Term Examination		100
III	Case Studies (3) @ 5		15
IV	Facility Assessment Project		200
V	Final Exam		100
		Total Points	465

A	=	100 - 90%	=	465 - 419
B	=	89 - 80%	=	418 - 372
C	=	79 - 70%	=	371 - 326
D	=	69 - 60%	=	325 - 279
F	=	59 - 0%	=	278 – 0

<u>GRADING DETAILS</u>

Presentations
You will be assigned to a team the team will receive up to 10 points for each of the 5 presentations and written reports. Review rubric for criteria.

Mid-Term Examination
The exam will cover learning materials presented during the first 9 weeks of class. Mid-term exam is worth 100 points.

Case Studies
There will be 3 case studies worth 5 points each. Case studies will require individual research through course materials, and other resources to connect course objectives to real-world examples. Case study reports can be answered usually in 2-3 pages, with specific data and listed references. To be submitted electronically.

Facility Assessment and Security Plan Project
Each team will select 2 area facilities to assess and develop a security plan for each facility. This project will require that you develop a written plan as outlined in NFPA 730 (5.3.1). The facility can be an educational, health care, lodging, multi-dwelling, restaurant, shopping center, retail, office building, event venue or industrial facility. First, you will perform an assessment utilizing a uniform format approved by me to assess the facility's security. Next, you will write a security plan that includes a budget proposal for the implementation of the plans. Your plan should be 5-15 typed pages. This project is worth 100 points.

Final Exam
Final Exam will cover all material covered and will be multiple choices or True/False.. The final exam is worth 100 points.

Course Assessment Rubric for SAFM-539
Classroom Course

Criteria	4-Accomplished Exceeds Course Expectations	3-Competent Meets Course Expectations	2-Developing Incomplete in meeting course expectations	1-Beginning Inadequate in meeting course expectations
Written Submissions	Writing is clear, accurate and precise virtually all of the time. Complete sentence structure; has fluid flow	Writing is clear, accurate and precise most of the time	Writing is clear and accurate some of the time. May have some awkward sentence flow.	Writing is rarely clear and/or accurate. May have many awkward sentences.
Organization/ Integration	Fairly and accurately combines information and integrates relevant information, with significant depth and breathe.	Fairly and accurately combines information and integrates relevant information.	Combines information and integrates relevant information, but is not always accurate.	Does not combine sources and/or integrate relevant information.
Discussion Questions	Always participates and has well thought out ideas presented logically. Responses to others comments.	Participates routinely with general comments and may respond to others comments.	Infrequently participates with basic comments and rarely responds to others comments.	Does not participate.
Class Presentations	Completed presentations in a professional manner with a high success lesson plan.	Completed in a professional manner with a solid lesson plan.	Completed in semi-professional manner with a satisfactory lesson plan.	Completed presentations lacked professional skills and lesson plan was not satisfactory.
Case studies	Case studies are submitted on time and met the written submission requirements. Always well organized.	Case studies are submitted on time and generally meet the written submission requirements. Minor organizational issues.	Some case studies are submitted late and often has writing submission errors. Several organizational issues.	Frequently submits case studies late and writing has consistent organizational issues.
Facility Assessment and Security Plan Project	Assumed a leadership role and/or actively participated by written submissions that were professional in organization and thoughts.	Participated as a team member and provide well written organized thoughts.	Limited participation and average written documentation.	Did not participate actively or provide any written documentation to the project.
Course Exams	Completed with a 90 - 100 percent rate.	Completed with an 80 to 89 percent rate.	Completed with a 70 – 79 percent rate.	Completed with a rate below 70 percent.